# Updated 2/202

Updated 2/2024 Division Director: Amy Moore

**Deputy Director: Andrea Balkenbush** 

**Executive Support: Jennifer Nelp** 

Phone: 573-751-6234

Sirector's

DCR Director and Deputy Director oversee the implementation of Article XIV and associated rules that govern legal cannabis in Missouri.

**Division of Cannabis Regulation** 

#### **Public Outreach Director**

The Public Outreach Director serves as a liaison between the Division and the public, licensees, applicants, and other stakeholders throughout the state. Priorities include providing education and information about the cannabis industry, creating opportunities for collaboration, and working with licensees on the challenges and successes of the industry.

### Office of Operational Support

The Office of Operational Support provides services to support the Division of Cannabis Regulation including budget, financial services and management, procurement, and human resource support. The office is responsible for coordinating the continuity of operations planning, website development, and required reporting such as the Annual Report to the Governor. Additionally, the office provides professional development opportunities for staff.

#### Office of Business Opportunity

The Office of Business Opportunity is responsible for development and implementation of programs to inform the public of microbusiness application opportunities through public education, targeted technical assistance, and making resources available to potential applicants. The Chief Equity Officer oversees the office and is charged with certifying that microbusiness licenses are awarded to and operated in good standing by eligible individuals.

#### **Individual Licensing Unit**

The Individual Licensing Unit (ILU) serves DCR as the frontline team responding to call center and email inquiries. Responsible for processing and approval of patient, caregivers, consumer cultivation, and agent ID applications, ILU specializes in patient education based on existing law and regulation and provides technical support to assist applicants with the online registry portal.

#### **Facility Application Services Unit**

The Facility Application Services Unit (FAS) conducts initial processing and approval of facility application types. FAS specializes in areas of law and regulation specific to facility application requirements and provides technical support to assist facility applicants with the online registry portal.

The Section for Compliance and Enforcement (SCE) is responsible for the coordination, review, and implementation of licensee compliance and enforcement duties as required by Article XIV and 19 CSR 100-1.

#### **Program Development Unit**

PDU is responsible for researching and developing SCE policy and procedure, ensuring consistency in SCE communications, and providing guidance for internal and external audiences. PDU also coordinates the data systems, reports, and other administrative functional areas of the Section.

#### **Bureau of Investigation and Enforcement**

BIE reviews complaints, conducts investigations, and pursues enforcement actions to ensure licensees and individuals with Department-issued authorizations adhere to rules and law within the Department's jurisdiction.

#### **Bureau of Business Licensing Services**

BLS verifies eligibility for licensure, processes business change applications associated with licensees, and conducts an annual audit of licensee information.

# **Bureau of Facility Compliance**

The Bureau of Facility Compliance (BFC) is responsible for verifying licensees' compliance associated with facility operations. Within BFC there are three units that carry out the work of the Bureau. Included are the Facility Compliance Unit (FCU), Compliance Assessment Unit (CAU), and Testing & Research Unit (TRU)

#### Facility Compliance Unit

 FCU verifies cultivation, dispensary, manufacturing, transportation licensee, and seed to sale system compliance through inspections, compliance monitoring, statewide track and trace system reviews, education, and violation issuances and resolution.

#### • Compliance Assessment Unit

 The Product Compliance Team verifies compliance with marijuana product packaging and labeling rules for any new or changed product packaging through the Item Approval process. The Facility Development Team intakes and processes Commencement Inspection requests with the assistance of FCU and TRU.

## • Testing & Research Unit

 TRU verifies testing licensee compliance through inspections, compliance monitoring, statewide track and trace system reviews, education, and violation issuances and resolution. TRU provides research to DCR and coordinates activities with the state reference lab to ensure patients and consumers have safe access to marijuana product.

Section for Compliance & Enforcement

# Missouri Department of Health and Senior Services Division of Cannabis Regulation 573-751-6257

